

PrintShop Mail - Mac Barcode Setup Guide

PrintShop Mail provides these barcode fonts: Codabar, Code 39, Code 128, EAN 8 & 13, Interleaved (ITF) 2 of 5, Postnet, MSI Plessy, UPCA & UPCE.

Basic Barcode Information:

- * Each font name starts with the letters “PSM”.
- * Some fonts come in human readable versions.
- * Each font has different densities (thicknesses) for laser & inkjet application.
It is recommended that samples of each density be printed to verify quality and readability.
- * Each barcode function has it’s own calculation formulas. *Please review the **Barcode Guide** for specifics.*

Can I use other vendors barcode fonts? Yes, but do not use PrintShop Mail’s barcode functions with those fonts.

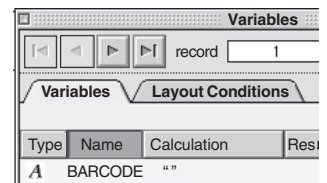
Barcode Setup

Below are the steps for setting up a barcode. A Postnet barcode is used for the example.

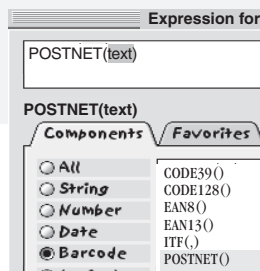
- 1) Add a text box:



- A. Click [A] on the main menu, draw a box.
 B. Enter a variable name, e.g. @Barcode@.
This text box is added to the Variables window.
 C. Double click the variable name in the Variables window.
This opens the Expression Builder window



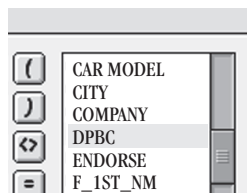
- 2) Select a barcode function



- A. Click the radio button titled “Barcode” (Components menu)
 B. Scroll through the functions, select the POSTNET function by double clicking it.

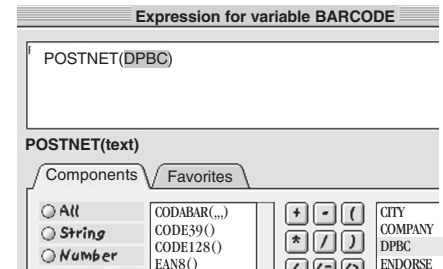
*This moves the function into the Expression formula box.
 Highlighted is the area to enter the character string information.*

- 3) Select a database field

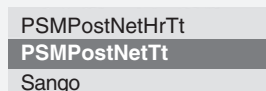


- A. Go to the **Fields** section (bottom right of the Components menu)
 B. Select the database field by double clicking on it.
 C. Select **OK**.

Note: The **POSTNET** function and font only work with 5, 9 and 11 digit number strings.
No hyphens can be in the string.



- 4) Select a font



- A. Double click on barcode text box. Highlight @BARCODE@
 B. Select Font name. Go to **Text, Font**, select font click once.
 C. *Select font size. Go to **Text, Size**. (*Postnet font use 9-14 point sizes*)
 D. **Font Style:** should always be **Regular**.
 E. Click outside the barcode text box.

*Font name may contain a number like 36 or 72.
 Match the font size to this number.